



**NATIONAL INSTITUTE OF EDUCATIONAL PLANNING & ADMINISTRATION**  
**17-B SRI AUROBINDO MARG, NEW DELHI-16**

**FORMAT FOR SUBMISSION FOR FORWARDING APPLICATION FOR OUTSIDE EMPLOYMENT**

1.	Name and designation and current Grade Pay of official	
2.	Name of Department/Section	
3.	Name of the posts applied for and grade pay of the post	
4.	Name and address of organization where application is to be forwarded	
5.	The mode of recruitment to the Post applied for	Direct Recruitment/Deputation (please put tick mark as applicable)
6.	Is the application is in response to advt? If yes a copy of advt. to be attached	Advertisement Attached

**UNDERTAKING**

I hereby undertake that in the event of my selection to the post for which this application is made, I will submit resignation with due notice as per rules for my relief from the post held by me at NUEPA.

Signature of applicant

Date:

Recommended for forwarding

Signature of HOD

Date

**TO BE COMPLETED BY OFFICE**

1. The particulars of service filled by the applicant in application are checked and found correct.
2. It is proposed that forwarding of application as requested above may be approved.

Dealing Hand

Section Officer

Administrative Officer

Registrar/Vice-Chancellor